

WORKSHEET #9: REQUIRED DOCUMENTS AND INFORMATION

The COOP team has prepared the following list of documents and information that are required to be shared with the COOP team. Where this includes documents containing sensitive information, care is taken to ensure that confidentiality is not compromised. Copies may be provided, rather than originals, and security will be maintained.

Required Documents and Information	
Description of Document/Information	Document Location
Example: Copy of building lease.	Office of Chief Financial Officer
<i>Completed by:</i> Name	<i>Date:</i>
<i>Reviewed by:</i> Name	<i>Date:</i>

This worksheet is from the National Cooperative Highway Research Program (NCHRP) Project